

SECTION B

**STANDARDS AND CRITERIA**

**FOR THE**

**CHILD AND PARENTING CERTIFICATE**

OKLAHOMA FAMILY RESOURCE COALITION

## **CHILD AND PARENTING CERTIFICATION SUBSTANCE AREAS**

**The Oklahoma Family Resource Coalition believes that the course work requirements for the Child and Parenting credential are the information base that parent educators need to work with families. Most of this work is from a prevention, not treatment, perspective and is focused on building families strengths.**

**This is the rationale for requiring course work from the following substance areas. The course titles listed are examples of this type of work.**

- 1. CHILD DEVELOPMENT:** Prenatal Development, Infant Development, Toddlerhood and Preschool, Middle Childhood and Adolescent Development, Behavior and Guidance.
- 2. PARENT EDUCATION:** Parent/Child Relationships, Parent-Community Relations, Parenting Practices/Processes, Parenting Rights and Responsibilities.
- 3. FAMILY STUDIES:** Family Systems, Family Relationships, Family Theories, Adult Education, Marriage, Intergenerational Studies, Human Relations.
- 4. EARLY CHILDHOOD EDUCATION:** Methods of Early Childhood Teaching, Cognitive Development, Curriculum, Creative Activities, Program Development, Administration.
- 5. DEVELOPMENTAL PSYCHOLOGY:** Life Span, Human Development, Developmental Psychology.
- 6. SPECIAL EDUCATION:** Gifted and Talented, Case Coordination, Early Intervention, Atypical Development, The Exceptional Child.

Note: In the January 2005 revision the CCPS certification requires one course in Parent Education and one course in Child Development Assessment. This requirement does not hold for the CCPA or CCPP level.

## **CRITERIA FOR CHILD AND PARENTING ASSISTANT (C.C.P.A.)**

**DESCRIPTION:** Child and Parenting Assistant has a credential to educate parents using instructional programs that address the cognitive, emotional, social, and physical needs of children. This credential is appropriate for the delivery of educational services to parents who are experiencing typical parent-child issues that do not require crisis intervention.

**TWO OPTIONS ARE LISTED FOR ASSISTANT APPLICANTS. PLEASE READ CAREFULLY TO DECIDE WHICH OPTION'S REQUIREMENTS ARE BEST FOR YOU.**

**REQUIREMENTS: All certification candidates must sign the Ethics Statement.**

### **OPTION 1**

1. Hold a current CDA certificate.
2. Have a minimum of 3000 clock hours of work experience within the last 5 years of supervised experience providing parent education services to families.
3. Pass an examination administered by OFRC for the purposes of certification.
4. Make an initial payment of **\$50.00** (if you are a member of, or work for an agency that has a membership in OFRC) or **\$85.00** (if you are joining OFRC at this time). Thereafter, a yearly recertification fee of \$30.00 will be due on July 31st.
5. Complete a minimum of 20 clock hours of approved inservice/training consultation every year to renew certification.
6. Be a member of at least one professional organization in the child/family area **and** be a member of, or work for an agency that has a group membership in, OFRC. This is also required for recertification.
7. Submit two references. One reference must be from your CDA Trainer/Advisor and one from a technical supervisor who understands the nature of your work.
8. Work in a program providing services to families under the supervision of an administrator and/or technical supervisor.
9. When parent education programs are presented, the content must be an approved prescribed parent education program or have approval of the Oklahoma Family Resource Coalition Board.
10. When tests or assessments are administered to children, the guidelines set forth by the author/publisher of the test must be followed.

# CRITERIA FOR CHILD AND PARENTING ASSISTANT (C.C.P.A.)

## OPTION 2

1. Have a minimum of 18 hours of college work in the fields of Child Development, Early Childhood Education, Developmental Psychology, Family Studies, Parent Education, or Child Behavior and Guidance.
2. Have a minimum of 3000 clock hours of work experience within the last 5 years of supervised experience providing parent education services to families.
3. Pass an examination administered by OFRC for the purposes of certification.
4. Make an initial payment of **\$50.00** (if you are a member of, or work for an agency that has a membership in OFRC) or **\$85.00** (if you are joining OFRC at this time). Thereafter, a yearly recertification fee of \$30.00 will be due on July 31st.
5. Complete a minimum of 20 clock hours of approved in-service/training consultation every year to renew certification.
6. Be a member of at least one professional organization in the child/family area **and** be a member of, or work for an agency that has a group membership in, OFRC. This is also required for recertification.
7. Submit two references. One reference must be from a technical supervisor who understands the nature of your work and one from a person (co-worker, etc.) who knows your work with parents.
8. Work in a program providing services to families under the supervision of an administrator and/or technical supervisor.
9. When parent education programs are presented, the content must be an approved prescribed parent education program or have approval of the Oklahoma Family Resource Coalition Board.
10. When tests or assessments are administered to children, the guidelines set forth by the author/publisher of the test must be followed.

## **CRITERIA FOR CHILD AND PARENTING PRACTITIONER (C.C.P.P.)**

**DESCRIPTION:** Child and Parenting Practitioner has a credential to educate parents using instructional programs that address cognitive, emotional, social, physical, and behavioral needs of young children. This credential is appropriate for the delivery of education services to parents who are experiencing typical parent-child issues that do not require crisis intervention.

**REQUIREMENTS: All certification candidates must sign the Ethics Statement.**

1. Minimally hold a Bachelor's Degree from a College or University accredited by an agency recognized by the U.S. Department of Education in the fields of Child Development, Family Studies, Early Childhood Education, Developmental Psychology, or a substantially equivalent field.
2. Have a minimum of 9 college hours in the areas of Child Development, Early Childhood Education, or Developmental Psychology which includes infant, toddler, and preschool development.
3. Have a minimum of 9 college hours in Family Studies which includes parent-child relations, parent education, strategies for disciplining or parenting children, family systems, family relationships, family theories, and/or adult education. This course work may be in a variety of departments.
4. Have a minimum of 2 college hours in special education.
5. Have a minimum of 18 additional upper level college hours in Child Development, Family Studies, Parent Education, Early Childhood Education, Developmental Psychology, Adult Education, Social Work, Sociology, or Special Education.
6. Have a minimum of 3000 clock hours of work experience, **after** the granting of the Bachelor's Degree, providing parent education services to families.
7. Pass an examination administered by OFRC for the purposes of certification.
8. Make an initial payment of **\$100.00** (if you are a member of, or work for an agency that has a membership in OFRC) or **\$135.00** (if you are joining OFRC at this time). Thereafter, a yearly recertification fee of \$30.00 will be due on July 31st .
9. Complete a minimum of 20 clock hours of approved inservice/training consultation every year (1) to renew certification.
10. Be a member of at least one professional organization in the child/family area **and** be a member of, or work for an agency that has a group membership in OFRC. This is also required for recertification.
11. Submit two references. One reference must be from a technical supervisor who understands the nature of your work and one from a person (co-worker, etc.) who knows your work with parents.
12. Work in a program providing services to families under the supervision of an administrator and/or technical supervisor.
13. When parent education programs are presented, the content must be an approved prescribed parent education program or have approval of the Oklahoma Family Resource Coalition Board.
14. When tests or assessments are administered to children, the guidelines set forth by the author/publisher of the test must be followed.

## **CRITERIA FOR CHILD AND PARENTING SPECIALIST (C.C.P.S.)**

**DESCRIPTION:** Child and Parenting Specialist has a credential to educate parents, to facilitate parent-child interaction, and to plan and coordinate instructional programs, whether group or individual, which address the cognitive, emotional, social, physical, and behavioral needs of young children. The population includes prevention education to well-functioning families with typical parent/child issues as well as families who are experiencing moderate to severe family stressors (i.e., child abuse, family disruption, children with special needs, etc.) The Child and Parenting Specialist may administer developmental tests that assess all areas of the child's development (fine motor, gross motor, language, cognitive, social-emotional, and self-help skills.).

### **REQUIREMENTS: All certification candidates must sign the Ethics Statement.**

1. Minimally hold a Master's Degree from a College or University accredited by an agency recognized by the U.S. Department of Education in the fields of Child Development, Family Studies, Early Childhood Education, Developmental Psychology, or a substantially equivalent field.
2. Have a minimum of 9 graduate hours in the areas of Child Development, Early Childhood Education, or Developmental Psychology which includes infant, toddler, and preschool development.
3. Have a minimum of 6 graduate hours in Family Studies which includes, family systems, family relationships, family theories, and/or adult education. This course work may be in a variety of departments.
4. Have a minimum of 3 graduate hours in Parent Education which includes parent-child relations, parent education, strategies for disciplining or parenting children.
5. Have a minimum of 3 graduate hours in child development assessments.

**UP TO 9 CREDITS OF THE ABOVE 21 GRADUATE CREDITS CAN BE UPPER LEVEL COLLEGE COURSES.** (Ex: You did not take an assessment course in your graduate work but did take one when you were a senior. You may use the undergraduate course for number 5.)

6. Have a minimum of 3 graduate hours in research or practicum.
7. Have a minimum of 2 college hours in special education.
8. Have a minimum of 2 years or 2000 clock hours of supervised work experience, **after** the granting of the Master's Degree, providing parent education services to families.
9. Pass an examination administered by OFRC for the purposes of certification.
10. Make an initial payment of **\$150.00** (if you are a member of, or work for an agency that has a group membership in OFRC) or **\$185.00** (if you are joining OFRC at this time). Thereafter, a yearly recertification fee of \$30.00 will be due on July 31st.
11. Complete a minimum of 20 clock hours of approved inservice/training consultation every year to renew certification.
12. Be a member of at least one professional organization in the child/family area **and** be a member of, or work for an agency that has a group membership in OFRC. This is also required for recertification.
13. Submit two references. One reference must be from a technical supervisor who understands the nature of your work and one from a person (co-worker, etc.) who knows your work with parents.
14. When tests or assessments are administered to children, the guidelines set forth by the author/publisher of the test must be followed.